

*Wordsworth Infant School*  
**Minutes of School Management Committee meeting**  
**Friday 11<sup>th</sup> March 2011**

**1. Appointment of minute taker.**

IA took the minutes

**2. Welcome, Attending, Apologies and Absences**

**Present:**

Janet Price  
Nicola McArdle  
Paul Betteridge  
Izabel Allen

**Apologies:**

Nick Smith

**Absences:**

Margaret Ferrier

**3. Primary review:**

Due to timing constrains, governors agreed at the whole governing body meeting on the 10<sup>th</sup> February 2011 that the management committee should proceed with the ratification of the school statutory proposal, should there be no comments received during the statutory proposal consultation period.

However, comments were received during the statutory proposal period and were e-mailed to governors for information. Governors were also asked for their comments and whether they were still happy for the management committee to proceed with the ratification. 9 governors responded and were all in agreement for the Management committee to proceed with it. 3 governors did not respond.

Governors felt that procedures for consultation were correctly followed (as confirmed by the Local Authority) and Chair confirmed that she was happy to keep residents up-to-date with developments.

Governors felt that objections were more about planning than the expansion as such. Governors believe that residents will have a chance to make their views known again at the planning stage and welcome their comments.

Governors unanimously agreed to proceed with the following proposal, which will be presented to the cabinet on the 11<sup>th</sup> April 2011:

Wordsworth Infant School to expand from a two form infant school to a three form primary school in September 2012.

*Letter from governing Body*

11<sup>th</sup> March 2011

To the Cabinet members

### **Wordsworth Infant School expansion proposal**

We are writing to you to confirm that the governors of Wordsworth Infant School have ratified the following Wordsworth School expansion proposal on the Friday 11<sup>th</sup> March 2011.

As a Foundation school, Wordsworth has some responsibility for making changes to the number of pupils who attend the school. Having considered the issue of rising birth rates and the shortage of junior school places, the Governing Body decided to hold a consultation on becoming a primary school and increasing the number of classes in each year group.

The school currently admits 60 pupils to Year R each year, which means it has up to 180 children across all its year groups. We are proposing that an extra 30 places are added to Year R at Wordsworth Infant School from September 2012. As pupils admitted to Year R in September 2012 move through the school, the size of each year group would increase to 90. In addition to this, we are proposing that the school increases its age range from 4-7 to 4 -11, thus changing from an infant to an all through primary school. The school would admit its first Year 3 classes from September 2015. This means the number of places at the school would increase to 630 by September 2018.

If taken forward this proposal would allow more children from the Shirley area to attend a school close to their home. It would also balance the number of infant and junior school places in the Shirley area. There are currently more infant places than junior places, so some children have to find alternative schools outside of the area.

We hope that you will consider favourably this proposal and remain at your disposal, should you have any questions.

Yours Sincerely,

A handwritten signature in black ink that reads "Izabel Allen". The signature is written in a cursive style with a horizontal line underneath the name.

Izabel Allen  
Chair of Governors

**WORDSWORTH INFANT SCHOOL**

## MINUTES OF MEETING OF FULL GOVERNING BODY

Date: Thursday 10<sup>th</sup> February  
Time: 7.00pm

<b>8</b>	<b>Primary review update</b>	
	<p>Statutory consultation period will be finishing on the 22nd February. School and LA have received no response so far. IA suggests that the proposal is ratified at the next management meeting, should there be no comments received. LA requested the ratification be minuted and send to them by the 15<sup>th</sup> March. In view of tight schedule, it was agreed that the management committee will ratify the proposal. The cabinet meeting is scheduled for 11<sup>th</sup> April – this is the first day of Easter break. IA will be away, PB will attend, KS will also attend in support. IA to check what time the cabinet meeting will take place. NS, PB and IA gave feedback on discussion that took place when Colin Floyd came to visit the school and talked about plans.</p>	IA